

**Draft Minutes of the Ipsden Parish Council meeting held at Ipsden Memorial Hall
on Tuesday 16 July at 6pm**

1	<p>Present: Members: Mr Nick Miller (Chair) – NM, Mr John Jeffery – JJ, Mrs Wendy Clark – WC, Mrs Heather Llewellyn – HL, Mr David Coldwell – DC, Mrs Amanda McCrea (Clerk) – AM OCC: Cllr Mark Gray – MG SODC: Cllr Lorraine Hillier – LH, Cllr Jo Robb - JR Public: Mrs Sheena Coldwell, Mr Matt Frame, Mr Mike Potter, Mrs Jan Potter, Mr Stephen Smith (Spratley & Partners), Mr Alexander Woollard, Mr Robert Woollard</p>	Action
2	Apologies: None	
3	<p>Minutes of Previous Meeting The minutes of the previous meeting of 21 May 2019 were agreed and signed by the Chair.</p>	
4	<p>OCC Report: Cllr Gray reported on:</p> <p>Children’s Centres: Grants of £190,000 have recently been given to around thirty community-run children's centres. This money represents the last of the one million pounds Council set aside in 2016. There are now 44 independent children's centres, more than when these came under OCC management and mostly providing more universally available services than when OCC ran them.</p> <p>Council is becoming increasingly worried that the numbers of higher needs children in schools could present a challenge to the council's financial stability. Over the next four years this will present a pressure of £40 million.</p> <p>A new Chief Fire Officer has been appointed. He is Rob McDougall, who is already an Oxfordshire Fire and Rescue Service employee so it is good to see promotion from within local ranks.</p> <p>SODC Report: Cllrs Robb and Hillier reported on:</p> <p>Concerns with regard to the Local Plan and how best to address the issue of the need for housing whilst being mindful of the implications of significant housing development. It was pointed out that Ipsden, being an Area of Outstanding Natural Beauty, would not be affected by the plan. However, council members explained that minor development within the village would be welcomed in order to ensure its continued viability.</p> <p>Waste and recycling - There has been some concern amongst the public that waste to be recycled is being sent to Malaysia for processing. Councillors assured that this is not the case in Oxfordshire.</p> <p>With regard to fly-tipping, which has increased in the district, it was pointed out that in attempting to clear up another person's fly-tipped waste, eg. rubber tyres, a council member was liable to charges imposed by OCC at the local refuse centre. Cllr Gray explained that OCC had brought in waste charges for certain items in order to ward off the threat of closure of these centres. However, he agreed that it did not make sense to charge people trying to keep the community tidy by picking up other people's rubbish and offered to look into how this could be avoided in future; perhaps by issuing a charge exemption to parish councils.</p>	MG
5	<p>Matters Arising</p> <p>5.1 A4074: Cllr Gray reported that he had spoken once again to senior traffic officers at OCC about the safety issues on the Ipsden stretch of the A4074. Traffic surveys show that 'the junction at Icknield Road has seen 4 injury accidents in the latest 5 years and so would possibly qualify for a safety improvement scheme. The other three junctions have quite low totals (Church Lane - 2, The Street and Bottom Lane – both 1) so would only be considered as part of the scheme if it was felt that to have a consistent 'upgrade' to all the junctions would be desirable'. Funding for this scheme would have to be bid for by OCC Traffic Officers, the result being dependent on 'competition' from similarly afflicted dangerous roads throughout Oxfordshire.</p> <p>The ongoing safety issues at the Church Lane junction were raised by members of the public and discussed again and it was agreed that whilst OCC are considering their options, IPC should go ahead with their proposed interventions – the installation of a speed warning sign and white village gates – as an initial first step. It was also agreed to remind OCC Traffic Management that repainting of the 'SLOW' signs on the road is well overdue and could be carried out at the same time.</p> <p>5.2 Playground: Mr Coldwell has been carrying out monthly inspections as usual and submitting reports to the clerk. The playing field has been topped and there are no other outstanding issues.</p> <p>5.3 The Mere: Mr Miller reported that he has now obtained and will soon erect a sign, as requested, to advise horseriders to keep to the right, away from the footpath. JJ advised that the Armistice Oak had sadly not survived despite repeated watering. Council agreed to replant in the autumn and will address the issue at the November meeting.</p> <p>5.4 Rights of Way and Verge Cutting: Clerk reported that assurance has been received from OCC that plans to cut the Quickset and Icknield Way are in hand. Cutting of the grass verges will be carried out within the next month.</p>	AM MG NM IPC

5.5	Correspondence: See Planning																							
6	Finance:																							
6.1	<p>Payments for approval: Clerk reported that the following payments had been made since the last meeting:</p> <table border="1"> <thead> <tr> <th>Item</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Litter picking – June 2019</td> <td>40.00</td> </tr> <tr> <td>SODC – uncontested election fee</td> <td>100.00</td> </tr> <tr> <td>J Jeffery – bank error</td> <td>6.00</td> </tr> <tr> <td>Website domain renewal – 2 years</td> <td>19.14</td> </tr> <tr> <td>Good Councillor Guide publication</td> <td>4.00</td> </tr> </tbody> </table> <p>Council members approved payment of the following invoices:</p> <table border="1"> <thead> <tr> <th>Item</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Annual insurance renewal</td> <td>337.68</td> </tr> <tr> <td>Litter picking – July 2019</td> <td>40.00</td> </tr> <tr> <td>Playground maintenance</td> <td>78.75</td> </tr> <tr> <td>Playing field mowing</td> <td>102.00</td> </tr> </tbody> </table> <p>The current account balance is £12,801.47 as at 16 July 2019 and the deposit account balance is £5589.15.</p>	Item	£	Litter picking – June 2019	40.00	SODC – uncontested election fee	100.00	J Jeffery – bank error	6.00	Website domain renewal – 2 years	19.14	Good Councillor Guide publication	4.00	Item	£	Annual insurance renewal	337.68	Litter picking – July 2019	40.00	Playground maintenance	78.75	Playing field mowing	102.00	
Item	£																							
Litter picking – June 2019	40.00																							
SODC – uncontested election fee	100.00																							
J Jeffery – bank error	6.00																							
Website domain renewal – 2 years	19.14																							
Good Councillor Guide publication	4.00																							
Item	£																							
Annual insurance renewal	337.68																							
Litter picking – July 2019	40.00																							
Playground maintenance	78.75																							
Playing field mowing	102.00																							
6.2	Council approved Clerk's invoice for the period 22 May to 16 July (8 weeks) - £390, website maintenance for June/July 2019 (6 hours) - £90 and office service charge for June/July 2019 (2 months) - £40.																							
6.3	<p>Approval of AGAR (Annual Governance and Accountability Return) Clerk informed the meeting that the Certificate of Exemption had been submitted to the auditors and that the Notice of Public Rights has been displayed on the website and noticeboard as required.</p>																							
7	Planning:																							
i	P19/S1399/FUL: Construction of new steel-framed agricultural building for straw storage at Poors Farm – SODC approved.																							
ii	<p>P19/S2090/FUL: Hill Barn, Proposed demolition of existing dwelling house, detached garage and other ancillary outbuildings and construction of contemporary part single storey/part two storey replacement dwelling house with integral garaging and other ancillary accommodation.</p> <p>The proposed plans for Hill Barn were presented by Mr Potter, landowner, and Mr Smith, architect. Council members discussed the concern that the proposed development will cause substantial problems to the surrounding access. There will inevitably be damage to the very narrow lane, and to the hedgerows, caused by the construction traffic. It was therefore concluded that a request for a binding covenant should be made for reinstatement of the lane and hedgerows once construction is completed. On this basis, Ipsden PC would have no objection to the application.</p> <p>Clerk to submit comments to SODC (by 30 July) once a response to this request has been received from the landowner.</p>	AM																						
iii	<p>P19/S2040/HH: 2 Fir Close – replace single storey with double storey extension. Council members discussed this application with reference to the locality and previous development work and agreed to no objection. Clerk to submit comment to SODC by 24 July.</p>	AM																						
iv	<p>Larkstoke Farm application to construct a steel-framed barn: Further to the parish council's objection to this application, an email has been received from the landowner offering to draw up legally binding paperwork ensuring that the proposed barn will not later be converted into a dwelling. Council members agreed to take up the offer. Clerk to respond.</p>	AM																						
v	<p>Planning Training: SODC have offered free planning training to council members. Mr Coldwell agreed to attend training on 17 September. Clerk to book place.</p>	AM																						
8	Any Other Business: None																							
9	<p>Date of next meeting: The next meeting of the Ipsden Parish Council will be held on Thursday 26 September at 6.00pm in the Ipsden Memorial Hall.</p>																							
	The meeting closed at 19:58																							

Approved by:

(Chairman)

Date: