

6.2	Council approved Clerk's invoice for the period 19 March 2019 to 21 May (9 weeks) - £405, website maintenance for April/May 2019 (6 hours) - £90 and office service charge for April/May 2019 (2 months) - £40.	
6.3	<p>Approval of AGAR (Annual Governance and Accountability Return)</p> <p>Clerk reminded Council of the auditing system in practice whereby parish councils with an annual turnover of less than £25,000 are required to submit only a Certificate of Exemption, stating this fact, to the external auditor, Moore Stephens. However, it is still a requirement to complete an Internal Audit, Annual Governance Statement and Summary Accounting Statement as usual for public display (website and noticeboard).</p> <p>The clerk reported that JJ had completed the Internal Audit and that the rest of the AGAR documents had been sent to parish council members for their perusal prior to the meeting. Council members agreed to approve the Annual Governance Statement and then the Accounting Statements 2018/19 which were duly signed by the the Chair (NM) along with the Certificate of Exemption.</p> <p>Clerk to submit the Certificate of Exemption to Moore Stephens and to display the Notice of Public Rights on the website and noticeboard.</p>	AM
7	<p>Planning:</p> <p>P19/S1399/FUL: Construction of new steel-framed agricultural building for straw storage at Poors Farm</p> <p>Council members agreed to support this application. Clerk to submit to SODC Planning.</p>	AM
8	<p>Any Other Business:</p> <p>RoWs: Mr Williams reported that OCC used to cut the Quickset and Ickniel Way rights of way but seem to have stopped doing so. He explained that farmers are responsible for cutting RoWs which pass through their fields and OCC usually cut the RoWs around the edge of fields. Clerk to contact OCC to investigate.</p>	AM
9	<p>Date of next meeting:</p> <p>The next meeting of the Ipsden Parish Council will be held on Tuesday 16 July at 6.00pm in the Ipsden Memorial Hall.</p>	
	The meeting closed at 20:15.	

Approved by:

(Chairman)

Date:

Ipsden Parish Council

Annual Meeting of the Council 2019

Minutes of the Annual Meeting held at Ipsden Memorial Hall on Tuesday 21 May at 7.30pm

1	Present: Members: Mr Nick Miller (Chair), Mr John Jeffery, Mrs Heather Llewellyn, Mrs Wendy Clark Clerk: Mrs Amanda McCrea Public: Mr David Coldwell, Mrs Sheena Coldwell, Mr Vaughan Williams	Action
2	Apologies: Cllr Lorraine Hillier – SODC Cllr Jo Robb - SODC	
3	Appointment of New Member Mr David Coldwell was co-opted by vote to fill the parish council's vacant seat.	
3	Members' Acceptances and Declarations Council members signed Declarations of Acceptance of Office for another 4 year term and submitted their Register of Interest forms for the clerk to send to SODC.	AM
4	Minutes of previous AGM The minutes of the previous AGM, held on 23 May 2018, were approved by all present as a true record and were accordingly signed by the chairman.	
5	Accounts for 2018-19 The clerk referred the meeting to the Statement of Accounts for 2018-19 showing a total opening balance of £9068.91 with a net surplus of receipts over payments amounting to £1747.18 resulting in a closing balance of £10816.09 . This closing balance is represented by the current account totalling £5229.73 and a deposit tracker account totalling £5578.02 at 31 March 2019.	
6	Outstanding Business There was no outstanding business from the previous AGM of 2018.	
7	Matters raised by Ipsden residents There were no matters requiring attention at the AGM.	
	The meeting closed at 19:35.	

Approved by:

Date:

(Chairman)