

**Draft Minutes of the Ipsden Parish Council meeting held via Zoom due to Covid-19 restrictions
on Thursday 23 July 2020 at 6pm**

Please check the village website regularly for Covid-19 updates – www.ipsdenvillage.co.uk

A village support group is available to contact at ipsden_support@btinternet.com or 01491 680742

1	Present online: Members: Nick Miller (Chair) – NM, John Jeffery – JJ, Wendy Clark – WC, David Coldwell – DC, Heather Llewellyn - HC Clerk: Amanda McCrea (Clerk) – AM OCC: Cllr Mark Gray – MG Public: Paul Kirby, Carolyn Milner, Maxwell Vickers, Elaine Vickers	Action
2	Apologies: Cllr Lorraine Hillier (SODC), Cllr Jo Robb (SODC)	
3	Minutes of Previous Meeting The minutes of the previous meeting of 28 May 2020 were approved by council.	
4	OCC Report: Cllr Gray reported that OCC have been involved with creating support hubs during the Covid-19 outbreak and working closely with the NHS and Public Health England. OCC are now working to encourage 'active travel' eg cycling and walking, by improving cycleways and widening pavements in town centres. It is hoped that £1 million will be secured from government funding to achieve a second phase to further ramp up these improvements and refurbishments. Cllr Gray congratulated the parish council on the introduction of safety measures including white gates and a vehicle activated speed warning sign on the A4074. He was impressed that such a small parish council had agreed to take on and successfully achieve a relatively large project such as this. IPC councillors thanked Cllr Gray for his involvement and support in the project but also expressed disappointment that the central red stripe had not been replaced during the recent repainting of the road markings. Cllr Gray agreed to investigate. SODC Report: Cllrs Hillier and Robb were unavailable to attend the meeting but have emailed a report including, amongst other things, information on housing assistance grants for vulnerable people, changes to restrictions for people who are shielding, and the re-opening of pools, gyms and leisure centres, which can be viewed on the village website at www.ipsdenvillage.co.uk .	MG
5	Matters Arising 5.1 A4074: Final funding for the white gate installation is still awaited from SODC. Clerk to chase. As above, Cllr Gray has agreed to investigate repainting of the former central red stripe on the road surface. 5.2 Playground: Mr Coldwell reported that he has carried out a risk assessment with a view to re-opening of the playground. Some equipment modifications and signage are now required. Councillors gave approval to go-ahead. 5.3 The Mere: Mr Jeffery reported that Mr Williams has now trimmed the cherry tree saplings on The Mere. He also mentioned that the Armistice Oak sign had been vandalised and has kindly offered to sort this out. 5.4 Highway maintenance: i. Clerk reported that the piles of gravel washed down from Berins Hill to the corner at Well Place Road have still not been attended to by Biffa and that this has been chased again. ii. Mrs Llewellyn reported that it is proving tricky to find a location near the pub which is public land so that SODC will install another dog waste bin. Once the location has been agreed upon, clerk will go ahead and order the new bin. iii. Clerk reported that the footpath to the bus-stop on the A4074 has been cleared of vegetation by Mr Coldwell. As ever, residents are encouraged to report highway maintenance issues at https://fixmystreet.oxfordshire.gov.uk/my 5.5 Correspondence: i. DMMO at Hailey: Information has been received from the Countryside Records department at OCC regarding an application for a definitive map modification order (DMMO) relating to the question of the existence of a bridleway between Hailey Village street and Well Place Road. The report and its appendices can be seen at: - https://consultations.oxfordshire.gov.uk/consult.ti/03063.Informal/consultationHome	AM MG DB JJ HL AM

ii.	<p>The landowners affected by this, Paul Kirby and Carolyn Milner (of Lowbury Shaw) and Max and Elaine Vickers (of Oaklands), have now been in touch and attended the meeting. Mr Kirby addressed the meeting and summarised the evidence that has been gathered for submission to OCC in opposition to the possible DMMO. IPC councillors were in agreement that, as far as parish council records are concerned, the path in question has never been a public right of way. Cllr Gray offered to visit the site in order to assess whether he could be of help and IPC councillors agreed to support the landowners' opposition to the DMMO. Cllr Jeffery and Mr Kirby will meet to discuss the possibility of a lawyer's letter once Cllr Gray has visited the site.</p> <p>Chiltern Aerodrome: Chair referred to a letter requesting support to oppose Chiltern Aerodrome's application to be classed as an ACV (Asset of Community Value). IPC councillors agreed to support the opposition and approved a draft letter from the Chair.</p>	MG JJ/PK NM														
6 6.1	<p>Finance:</p> <p>Payments for approval: Clerk reported that the following payments had been made since the last meeting:</p> <table border="1" data-bbox="185 568 927 654"> <thead> <tr> <th>Item</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Litterpicking - June</td> <td>50.00</td> </tr> <tr> <td></td> <td></td> </tr> </tbody> </table> <p>Council members approved payment of the following:</p> <table border="1" data-bbox="185 736 927 853"> <thead> <tr> <th>Item</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Annual insurance</td> <td>338.98</td> </tr> <tr> <td>Litterpicking – July</td> <td>50.00</td> </tr> <tr> <td>Footpath maintenance (bus shelter)</td> <td>26.25</td> </tr> </tbody> </table> <p>The current account balance is £6649.28 as at 23 July 2020. The deposit account balance is £3599.34.</p> <p>The difficulties of paying suppliers without an online account were discussed. NM to investigate opening an online account and/or applying for a parish council credit card.</p>	Item	£	Litterpicking - June	50.00			Item	£	Annual insurance	338.98	Litterpicking – July	50.00	Footpath maintenance (bus shelter)	26.25	NM
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6.2	<p>Clerk's invoice: Council approved Clerk's services invoice for the period 29 May to 23 July 2020 (8 weeks) - £360, website maintenance for June/July (6 hours) - £90 and office service charge for June/July (2 months) - £40.</p>															
6.3	<p>Approval of AGAR (Annual Governance and Accountability Return)</p> <p>Clerk reported that the Certificate of Exemption had been submitted to the auditors, Moore Stephens, and that the Notice of Public Rights has been displayed on the village website and noticeboard.</p>															
7	<p>Planning:</p> <p>Clerk reported that there are currently no planning applications requiring council's attention.</p> <p>Councillors discussed the Wallingford Neighbourhood Plan and agreed that there is a disappointing lack of car parking provision or other necessary services and infrastructure included in the proposals which are under consultation until 11 August 2020 at http://www.southoxon.gov.uk/services-and-advice/planning-and-building/planning-policy/neighbourhood-plans/wallingford-neighbourh</p>															
8	<p>Any Other Business:</p> <p>None</p>															
9	<p>Date of next meeting:</p> <p>Due to the Covid-19 outbreak restrictions, councils are not permitted to meet in person. The date of the next meeting via Zoom will be Tuesday 29 September at 6pm.</p> <p>Should residents wish to bring issues to the parish council's attention or join an online meeting, please contact the clerk at ipsdenpc@gmail.com .</p> <p>Meanwhile, parish councillors and clerk continue to address issues and carry out council work other via email.</p> <p>Ipsden residents are encouraged to check the village website at www.ipsdenvillage.co.uk regularly for updates and/or join the (data-protected) Village Group Email by contacting the clerk at ipsdenpc@gmail.com .</p>															

Approved by:

(Chairman)

Date: