

**Draft Minutes of the Ipsden Parish Council meeting held at Ipsden Memorial Hall
on Monday 23 January 2017 at 6.30pm**

1	Present: Members: Mr Nick Miller - NM (Chair), Mr John Jeffery - JJ, Mrs Wendy Clark – WC Clerk: Mrs Amanda McCrea – AM OCC: Cllr Mark Gray – MG, Mrs C Newton (Conservative Party candidate) Public: Mr A Woollard , Mr R Woollard, Mr M Jones , Mr J Haugh	Action
2	Apologies: Mrs Heather Llewellyn	
3	Minutes of Previous Meeting The minutes of the previous meeting of 3 November 2016 were agreed and signed by the Chair.	
4	OCC report: Cllr Gray reported that there is still £7M to be cut from the county council budget but this will not be visible to the public and in fact, the programme of financial cutting is coming to an end. However, cuts in social care such as day services, which were scheduled previously, are now about to come into force.	
5.1	<p>Matters Arising</p> <p>A4074: Clerk reported that OCC have quoted £5500 to complete work on the A4074 which will include double white line painting, speed reduction to 50mph, white ‘village’ gates, traffic lights whilst work is carried out and legal fees. Cllr Gray informed the meeting that Keith Stenning, the Area Steward, is awaiting IPC’s go ahead to commission the work.</p> <p>Further discussion from the floor encompassed suggestions that the speed limit really needs to be the 40mph originally petitioned for, concerns about nursery school traffic, the need for better signage warning of animals and bus stop locations and the need for bus stop lighting.</p> <p>Cllr Gray commented that the suggested planting of trees next to the proposed white verge gates and any other devices to give the road a ‘sense of place’ would certainly help with traffic calming. He offered to support all these suggestions at county level but in the meantime, recommended that IPC take up the current offer and then progress to the other suggestions later on.</p> <p>Councillors discussed whether to finance the work from fundraising, using council reserves or applying for a PWLB loan and will continue to consider all three. Cllr Gray offered to talk to Cllr Nimmo-Smith regarding a possible contribution from OCC.</p> <p>With regard to securing more of a police presence at this stretch of road, Cllr Gray advised that it is possible to request that police attend in a white van and suggested making this request through the local PCSO after the work has been done</p> <p>Council agreed to give go ahead to OCC to proceed with the work. Clerk to inform Keith Stenning. Cllr Gray offered to talk to Mark Francis at OCC regarding the design work and suggesting meeting again to discuss this before the next full PC meeting.</p>	<p>MG</p> <p>AM MG</p>
5.2	Quickset Path: Signs stating ‘For pedestrian use only’ to be installed.	NM
5.3	Playground: JJ reported that he and the clerk had met at the playground to go through the inspection report. A sign has been commissioned and erected, as suggested in the report, stating relevant local information and Mr Hemming is to be briefed concerning maintenance recommendations.	JJ
5.4	Passing place maintenance: NM has spoken to Jed Jackson who is happy to carry out the required work. NM and JJ to brief Mr Jackson and request a quote. Cllr Gray suggested that Hazell and Jefferies might be willing to donate some hardcore. He also offered to take a look at an area near the nursery school that has been coned off, presumably by OCC, with Area Steward, Keith Stenning.	NM/JJ MG
5.5	Oxfordshire Together: Clerk reported that a quote has been obtained from BGG (via Cholsey PC) for joint urban and rural verge grass cutting at a cost of £150 each per cut. Council agreed to opt for one cut in late July. There would then be enough money left in the Oxfordshire Together grant for another cut in the autumn if desired. Clerk to inform Cholsey PC of this decision.	AM
5.6	Ditch maintenance: NM to ask Mr Vernon to clear the ditch at the dip in Church Lane (Drunken Bottom).	NM
5.7	Telephone Box: BT have written to SODC regarding removal of obsolete payphones. Clerk reported that, as per councillors’ agreement, SODC have been informed of the wish to retain the village telephone box and money has been allocated for its upkeep. NM to ask Mr Vernon to carry this out on his litter picking round. Council to ponder future uses for the kiosk and Clerk to await further instruction from BT and verify that electricity will be removed so as not to incur any charges.	AM

5.8	Correspondence:																	
5.8.1	Clerk reported that she had received an acknowledgement and thanks from Mrs Williams for the annual purchase of a Remembrance wreath from the British Legion.																	
5.8.2	Clerk reported that various emails had been received from Urquhart Lane residents regarding the poor state of the road. OCC have confirmed that the highway status from Well Place Barns shows Urquhart Lane is an unclassified publicly maintained highway as far as Well Place Cottages. The advice is therefore for residents to notify OCC of the need for reparation online via https://fixmystreet.oxfordshire.gov.uk After further discussion, Cllr Gray offered to ask the Area Steward, Keith Stenning, to take a look at the lane with him but suggested that probably the best that can be offered will be patching of potholes. It was mooted that the contractor involved in the building of Handsmooth House must also have some responsibility for repair of the lane which was subjected to a great deal of heavy vehicular traffic during construction of the house. Cllr Gray to liaise with Mr Haugh regarding meetings and any information gathered.	MG MG																
5.8.3	Clerk referred the meeting to an email from Mr Vaughan Williams regarding the removal of some cherry trees which have seeded themselves along the Mere near the war memorial. IPC councillors were not happy about losing too many of the trees but agreed to take a look in the spring and then respond to Mr Williams.	IPC																
6	Finance:																	
6.1	Payments for approval: Clerk reported the following interim payments during Dec/Jan: <table border="1"> <thead> <tr> <th>Item</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>British Legion Remembrance Wreath</td> <td>100.00</td> </tr> <tr> <td>Churchyard grass cutting</td> <td>900.00</td> </tr> <tr> <td>SODC – dog bin emptying – Jul to Sep 2016</td> <td>50.23</td> </tr> <tr> <td>Playground sign</td> <td>50.16</td> </tr> </tbody> </table> Council then approved the following recent invoices: <table border="1"> <thead> <tr> <th>Item</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Playground maintenance – summer 2016</td> <td>125.00</td> </tr> <tr> <td>SODC – dog bin emptying – Oct to Dec 2016</td> <td>50.23</td> </tr> </tbody> </table> Current account balance is £2174.86 as at 23 January 2017 and deposit account balance is £5573.57.	Item	£	British Legion Remembrance Wreath	100.00	Churchyard grass cutting	900.00	SODC – dog bin emptying – Jul to Sep 2016	50.23	Playground sign	50.16	Item	£	Playground maintenance – summer 2016	125.00	SODC – dog bin emptying – Oct to Dec 2016	50.23	
Item	£																	
British Legion Remembrance Wreath	100.00																	
Churchyard grass cutting	900.00																	
SODC – dog bin emptying – Jul to Sep 2016	50.23																	
Playground sign	50.16																	
Item	£																	
Playground maintenance – summer 2016	125.00																	
SODC – dog bin emptying – Oct to Dec 2016	50.23																	
6.2	Council approved Clerk's salary and expenses for the period 4 Nov 2016 to 12 Jan 2017 - £445.																	
6.3	Internet banking: NM to request bank to set up a facility for clerk to view statements online.	NM																
6.4	Precept: Clerk presented budget for 2017-18 amounting to £7560 which Council approved. Clerk to submit precept form to OCC by 25 January 2017.	AM																
7	Planning: P16/S3828/HH: Well Place Farm – application for two storey side extension and single storey rear extension has been approved by SODC.																	
8	Any Other Business: None																	
9	Date of next meeting: The next meeting of the Ipsden Parish Council will be held on Thursday 23 March at 6.30pm in the Ipsden Memorial Hall.																	
	The meeting closed at 20:06																	

Approved by:

Date:

(Chairman)