

**Minutes of the Ipsden Parish Council meeting held at Ipsden Memorial Hall
on Wednesday 24th November 2021 at 6.00 pm**

Please check the village website regularly for Covid-19 updates – www.ipsdenvillage.co.uk

A village support group is available to contact at ipsden_support@btinternet.com or 01491 681857

1	Present: Members: Nick Miller (Chair) – NM, John Jeffery – JJ, David Coldwell – DC, Robert Booth – RB, Heather Llewellyn (part of time from 6.27 pm) Clerk: Moira Holloway - MH	Action
2	Apologies: Cllr Lorraine Hillier, Councillor Jo Robb	
3	Declarations of Interest: Mr Miller declared interest in houses next to western entrance to playground relevant to Item 6.1.1. on Agenda.	
4	Minutes of Previous Meeting: The minutes of the previous meeting of 29 September 2021 were approved by council.	
5	<p>SODC Report: Apologies were received from both Cllr Lorraine Hillier and Cllr Jo Robb</p> <p>Cllr Jo Robb's SODC report for November covers several important issues for the district, notably setting a budget for the year from April 2022. The new Capital Grant scheme was launched on 1st November with grants up to £75,000 available for local, voluntary and community organisations, town and parish councils, funding up to 50% of the total cost of capital projects with a focus on enhancing buildings and improving the environmental sustainability of community assets to meet local needs. Following completion of the Government consultation on the Vision for the Oxford-Cambridge Arc, Council unanimously agreed to a motion calling for the Oxford-Cambridge Arc project to be paused at a recent Full Council meeting. Full details of the Council's response can be found under Planning – Council Responses to Consultations about Planning. Rural Broadband initiatives are gathering pace with several broadband projects happening at once. At IPC, Mr Booth has been successful in securing FTTP for Well Place and is following these projects to ensure the wider community is included in future projects. The full report with links can be viewed on the Ipsden Village website Ipsden Village website Notices.</p> <p>Councillors also noted a communication from SODC regarding a Community Governance Review to be undertaken during 2022 ahead of parish elections in 2023. The review will cover parish boundaries, merging or abolishing parishes and grouping parishes. Councillors agreed that consideration should be given to recommendations that may arise because of the review.</p> <p>OCC Report:</p> <p>No OCC report was given at the meeting. At September's meeting, Cllr Bloomfield had reported the proposal to introduce 20mph speed restrictions in communities throughout Oxfordshire. IPC expressed strong interest in this initiative at that meeting and provided Cllr Bloomfield with a map identifying sections of road where a 20mph speed restriction would be appropriate. Clerk has recently circulated further details of the initiative with news of a pilot scheme running in Cuxham. Whilst details of funding have not been agreed by OCC, Councillors agreed that Clerk should proceed with the application process to establish whether a scheme for Ipsden would be approved and the amount of funding that might be available.</p>	MH
6	<p>Matters Arising:</p> <p>6.1 Playground: Mr Coldwell has undertaken playground inspections in October and November. Mr Coldwell is closely monitoring the platform on the multi-play unit following partial repairs earlier in the year but is satisfied that no further maintenance is required at present. The new roundabout is operating well and enjoyed by the children.</p> <p>6.1.1 Playground/playing field carpark feasibility update: Mr Booth provided councillors with outline drawings to illustrate the viability of parking at both the east end and west end of the playing field and playground. Since September's meeting, Mr Booth has consulted Planning at SODC and Highways with regard to creating a small, fenced parking area suitable for four vehicles at either the east or west end of the playing field and playground. Mr Booth advised councillors that planning permission for a small car-park at the west end was still valid which made it a more viable option. Works involved in upgrading the surface of the access and parking area, along with fencing and pedestrian access to the playground would cost approximately £4,500 with grant funding sought, whereas a car-park at the east end of the playground would require realignment of the gated entrance to the carpark to give adequate vision splay and additional surface works at the entrance and on the parking area to comply with Planning and Highways regulations increasing the cost. The need and value of the presentation was discussed at length. The Chairman then requested a vote by a show of hands. The proposal was rejected by three votes against, to one in favour. The Chairman was obliged to abstain per item 3.</p>	

6.2	Highways Maintenance:															
6.2.1	Passing Places: Mr Miller has spoken to Mr Jackson regarding maintenance of passing places and will check that Mr Jackson that he still able to undertake the work	NM														
6.2.2	High Hedges at Hailey: Councillors advised that the hedges at the side of the road to Hailey have been trimmed and are no longer encroaching on the verge. As ever, residents are encouraged to report highway maintenance issues at https://fixmystreet.oxfordshire.gov.uk/my															
6.3	HRH Duke of Edinburgh Memorial Tree: Clerk has confirmed in writing that a donation towards the purchase of the tree to a maximum of £150 is available. A further update is awaited on location.															
6.4	The Queen's Platinum Jubilee 2022: Clerk to approach Village Hall Committee to discuss any plans that may already be in place for celebrating the Platinum Jubilee to which the IPC can offer support.	MH														
6.5	Braziers Park – Music Festival Noise: Clerk to seek further clarification from Licensing at SODC on situation regarding third-party events held on Temporary Event Notices. Clerk to update Council.	MH														
6.6	Correspondence: Post Office – Broadband Issues Mr Miller advised councillors on the latest situation regarding disruption to Post Office services caused by interruptions to the Post Office system. Following letters to BT and John Howell MP, it has been identified that the broadband service from the box to the Post Office requires an upgrade. The Post Office has since confirmed that it will invest in updating the broadband connection. Also, through the course of communicating with Openreach regarding a possible FTTP connection to the Village Hall and a potential opportunity to expand FTTP to other parts of Ipsden, Mr Booth has learnt that the required upgrade has been scheduled. Consultations - Oxfordshire Plan 2050: Mr Coldwell advised that he had made a submission to the 2050 Consultation on behalf of IPC, with reference to an increase in traffic flow on major routes such as the A4074 and the need to improve safety at low-standard junctions with the A4074 at Church Lane and The Street.															
7	Finance:															
7.1	Payments for approval: Council members approved payment of the following: <table border="1"> <thead> <tr> <th>Item</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Mr K McCrea – Website Maintenance Oct/Nov</td> <td>90.00</td> </tr> <tr> <td>Mr D Coldwell – Playground maintenance</td> <td>30.00</td> </tr> <tr> <td>Litter bin & Dog bin emptying – Oct/Nov</td> <td>221.00</td> </tr> <tr> <td>Mr R Booth – playground mowing</td> <td>15.00</td> </tr> <tr> <td>Mr D Coldwell – Playground maintenance</td> <td>30.00</td> </tr> <tr> <td>RBL Poppy Appeal</td> <td>120.00</td> </tr> </tbody> </table> <p>The reconciled current account balance at 24th November 2021 is £6771.71. The Business Premium Account balance is £3601.17 at 24th November 2021.</p>	Item	£	Mr K McCrea – Website Maintenance Oct/Nov	90.00	Mr D Coldwell – Playground maintenance	30.00	Litter bin & Dog bin emptying – Oct/Nov	221.00	Mr R Booth – playground mowing	15.00	Mr D Coldwell – Playground maintenance	30.00	RBL Poppy Appeal	120.00	
Item	£															
Mr K McCrea – Website Maintenance Oct/Nov	90.00															
Mr D Coldwell – Playground maintenance	30.00															
Litter bin & Dog bin emptying – Oct/Nov	221.00															
Mr R Booth – playground mowing	15.00															
Mr D Coldwell – Playground maintenance	30.00															
RBL Poppy Appeal	120.00															
7.2	Clerk's invoice: Council approved Clerk's services invoice for the period 27 July 2021 to 29 November (17 weeks) - £1020, office service charge for August, September, October, November (4 months) - £80.00.															
7.3	Budget & Precept 2022-23: Clerk provided draft precept calculation with expenditure to date. Councillors to review before approving at the next meeting in January for submission before 14 th January 2022.	MH														
7.4	Banking – Online and Mandate update: Since the previous meeting the Unity account application has been started. The Minute from September's meeting confirming councillors' agreement to transfer the balance of the Barclays Business Premium Account and a letter confirming the request to open an account is required as part of application process. Clerk to proceed.	MH														
8	Planning: Clerk advised that there were no planning applications for consideration at the meeting.															
9	Any Other Business: Canvassing Village opinion: Councillors discussed how best to canvas residents on village matters. A previous survey to gauge interest for a Neighbourhood Plan several years ago had achieved a low response and had not been pursued further. Ideas discussed included encouraging residents to view the website, participation in the village e-mail group, through information in the Window and exploring social media platforms such as a WhatsApp group. Clerk advised that GDPR guidelines must be always adhered to.															

	Clerk's Vacancy: Mrs Holloway advised councillors that due to personal circumstances she is regretfully unable to continue in the role of clerk and has given three-months' notice of her resignation. Councillors expressed their sadness at this news and appreciated Mrs Holloway's offer of help in finding a successor.	MH
10	Date of next meeting: The next meeting of the Ipsden Parish Council will be held on Wednesday 5 January 2022 at 6.00 pm at Ipsden Memorial Hall.	
	The meeting closed at 7.54 pm	

Approved by:

(Chairman)

Date: