

**Draft Minutes of the Ipsden Parish Council meeting held via Zoom due to Covid-19 restrictions
on Tuesday 26 January 2021 at 6pm**

Please check the village website regularly for Covid-19 updates – www.ipsdenvillage.co.uk

A village support group is available to contact at ipsden_support@btinternet.com or 01491 681857

1	Present online: Members: Nick Miller (Chair) – NM, John Jeffery – JJ, David Coldwell – DC, Heather Llewellyn - HC Clerk: Moira Holloway - MH OCC: Cllr Mark Gray - MG SODC: Cllr Jo Robb – JR, Cllr Lorraine Hillier - LH	Action
2	Apologies: None	
3	Minutes of Previous Meeting: The minutes of the previous meeting of 24 November 2020 were approved by council.	
4	<p>SODC Report:</p> <p>Cllr Robb reported approval of the 2035 Local Plan by a narrow margin.</p> <p>Henley Town Council are working on a proposal to ban HGV's from Henley and a five-mile radius around Henley. Cllr Robb has concerns that this could displace HGV's onto rural roads outside the five-mile radius and will monitor progress.</p> <p>Biffa has suspended Brown Bin collections due to Covid-19 related staff shortages. Collections of garden waste will resume in the Spring with the number of collections remaining the same overall.</p> <p>The Winter Grant Scheme is available until the end of March 2021. Households struggling to afford food and energy costs are urged to apply. IPC to continue to publicise on website, village noticeboard and through contact with support groups to ensure those in need can access this grant. https://www.southoxon.gov.uk/south-oxfordshire-district-council/coronavirus-community-support/winter-support-grant-scheme/</p> <p>Cllr Robb reported applications can still submitted to the South Councillor Grant Scheme open to non-profit community organisations and town and parish councils giving each councillor £5,000 to award to projects or services that benefit the community in their ward area. The deadline for applications is noon on 5th February 2021 (subsequently extended to noon on 19th February 2021) and further guidance can be found on the SODC website at https://www.southoxon.gov.uk/south-oxfordshire-district-council/community-support/grants/councillor-community-grants.</p> <p>Cllrs Hillier and Robb reported that SODC Local Restriction Support Grants are available, again urging businesses that have had to close due to the Covid-19 restrictions to apply. Further information can be found at South & Vale Business Support (svbs.co.uk)</p> <p>OCC Report:</p> <p>Cllr Gray reported that 30-40% of OCC staff have been diverted to Covid-19 duties. Cllr Gray also reported that there was still time to apply for a grant from the Councillor Priority Fund but that applications should be received by Friday 29th January. IPC have applied as in 5.2 below.</p>	<p>MH/HL/ DC</p> <p>MH/DC/ JJ</p> <p>MH/DC/ JJ</p>
5	<p>Matters Arising</p> <p>5.1 A4074: Mr Jeffery thanked Cllr Gray for his assistance in directing IPC's letter regarding reinstatement of the red centre stripe to OCC. Mr Jeffery reported that a response had been received from OCC acknowledging that the red centre stripe will be reinstated but that there was no time scale for this at present. Cllr Gray recommended that IPC continue to follow up on this on a regular basis to ensure that the work takes place.</p> <p>5.2 Playground: Mr Coldwell reported that Wicksteed had inspected the playground in January and that no major issues were identified. A new Covid-19 notice has been attached to both gates in according with Government guidelines. With the possibility of applying for a grant from both the Councillor Priority Fund and Councillor Community Grants, Mr Coldwell has investigated the possibility of adding new pieces of play equipment to the playground to extend the range of equipment for a wider age range. Mr Coldwell presented details of two items for consideration at a cost of between £5,000-£6,500. Cllrs Gray, Robb and Hillier supported IPC's intention to apply for grant funding for new playground equipment from the Councillor Priority Fund (£1,500) and Councillor Community Grant Fund (Cllr Robb - £1,000 and Cllr Hillier (£500)). It was agreed that IPC would make applications for funding towards new playground equipment to both the Councillor Priority Fund and the</p>	<p>NM/JJ</p> <p>DC/MH/ JJ</p>

<p>5.3. Highway maintenance:</p> <p>5.3.1</p> <p>5.3.2</p> <p>5.4</p> <p>5.5</p> <p>5.6</p>	<p>Councillor Community Fund. IPC thanked Cllrs Gray, Robb and Hillier for their support and Mr Coldwell for his research.</p> <p>Mr Miller reported Highways Agency had completed ditch clearance work to address the flooding issues at the bottom The Street shortly after November's meeting. Cllr Gray asked that the situation be monitored and to advise if further work was required. Mr Jeffery reported he had monitored flooding at the Trunk Ditch at the bottom of Church Lane, that the run-offs appeared to be effective and it had not been necessary to ask Mr McRobbie to attend yet.</p> <p>Mr Jeffery and Mrs Llewellyn expressed concern at the increase in littering along the verges in the village, possibly because of more people visiting the parish to walk during Lockdown. Clerk advised that recently Biffa have regularly emptied the black bins and Mr Vernon has continues to carry out litter-picking and dog-waste bins duties. Clerk to monitor and investigate purchase of additional litter bins for siting at The Mere and Hailey.</p> <p>As ever, residents are encouraged to report highway maintenance issues at https://fixmystreet.oxfordshire.gov.uk/my</p> <p>Clerk reported that there had been no response to the Casual Vacancy Notice displayed from 18th December to 13th January. IPC have 60 days from the placement of the Notice to co-opt a Councillor. IPC to approach residents who may be interested.</p> <p>Clerk reported that IPC has been asked to assist in promoting public awareness of the forthcoming census. Census 2021 will be the first digital-first census, aiming for as many households as possible to complete the census online. Where internet access is difficult it will be possible to obtain a paper form. Information has been placed on the IPC website and in the February issue of The Window. Clerk will continue to circulate information to the village from SODC and ONS to ensure residents can access help if needed.</p> <p>None reported</p>	<p>NM/JJ</p> <p>MH</p> <p>NM/JJ/ HL/DC/ MH</p> <p>MH</p>																						
<p>6</p> <p>6.1</p> <p>6.2</p> <p>6.3</p> <p>6.4</p> <p>6.5</p>	<p>Finance:</p> <p>Payments for approval:</p> <p>Clerk reported that the following payments had been made since the last meeting:</p> <table border="1" data-bbox="199 1171 943 1288"> <thead> <tr> <th>Item</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>IPCC – Churchyard mowing</td> <td>900.00</td> </tr> <tr> <td>Ipsden Village Hall – Playground rent</td> <td>250.00</td> </tr> <tr> <td>LCN Website Hosting (J Jeffery reimbursed)</td> <td>89.94</td> </tr> </tbody> </table> <p>Council members approved payment of the following:</p> <table border="1" data-bbox="199 1344 943 1574"> <thead> <tr> <th>Item</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Litter picking – December and January</td> <td>100.00</td> </tr> <tr> <td>Dog bin emptying – December and January</td> <td>42.00</td> </tr> <tr> <td>D Coldwell – Playground inspections and general maintenance.</td> <td>52.50</td> </tr> <tr> <td>Website Maintenance</td> <td>90.00</td> </tr> <tr> <td>Wicksteed Leisure Ltd – Playground Inspection</td> <td>127.20</td> </tr> <tr> <td>M Holloway – Mrs W Clark gift</td> <td>29.72</td> </tr> </tbody> </table> <p>The reconciled current account balance is £7027.40 at 26 January 2021. The deposit account balance is £3600.81</p> <p>Clerk's invoice:</p> <p>Council approved Clerk's services invoice for the period 26 November 2020 to 26 January (9 weeks) - £540, office service charge for December 2020/January 2021 (2 months) - £40.</p> <p>Banking – Online and Mandate update</p> <p>Clerk reported that following individual phone calls with Barclays, both Mr Miller and Mr Jeffery are now able to access IPC's bank accounts online and can make payments in line with IPC's current mandate. It was agreed that Clerk should complete a Barclays Personal Details form with Mr Miller and Mr Jeffery authorising the Change of Mandate to facilitate her addition to the IPC account. Clerk will then start process to add Mr Coldwell to the Mandate and resolve the query regarding Mrs Llewellyn's authority to sign.</p> <p>Budget/Precept:</p> <p>Clerk confirmed submission of the Precept calculation to SODC.</p> <p>VAT Reclaim</p> <p>Clerk to reclaim VAT reclaim for 2019/20 of £1265.</p>	Item	£	IPCC – Churchyard mowing	900.00	Ipsden Village Hall – Playground rent	250.00	LCN Website Hosting (J Jeffery reimbursed)	89.94	Item	£	Litter picking – December and January	100.00	Dog bin emptying – December and January	42.00	D Coldwell – Playground inspections and general maintenance.	52.50	Website Maintenance	90.00	Wicksteed Leisure Ltd – Playground Inspection	127.20	M Holloway – Mrs W Clark gift	29.72	<p>MH/NM/ JJ</p> <p>MH</p>
Item	£																							
IPCC – Churchyard mowing	900.00																							
Ipsden Village Hall – Playground rent	250.00																							
LCN Website Hosting (J Jeffery reimbursed)	89.94																							
Item	£																							
Litter picking – December and January	100.00																							
Dog bin emptying – December and January	42.00																							
D Coldwell – Playground inspections and general maintenance.	52.50																							
Website Maintenance	90.00																							
Wicksteed Leisure Ltd – Playground Inspection	127.20																							
M Holloway – Mrs W Clark gift	29.72																							

7	Planning:	
7.1	South Oxfordshire Local Plan Consultation: Now approved	
7.1.1	P21/S0077/FUL Hill Barn, Hailey, Ipsden, Wallingford, OX10 6AD Proposal: SODC have received an application for Variation of conditions 2. Specifically to lengthen the integral garage by approximately 1m on planning application P19/S2090/FUL. Councillors discussed and agreed a response of 'No Comment'	MH
7.2	Licencing: ICP have received acknowledgement from SODC of IPC's response to the Joint Statement of Licencing Policy Review on a matter of interpretation with regard to Small music festivals and outdoor events, 6.14.	
8	Any Other Business: No other Business	
9	Date of next meeting: Due to the Covid-19 outbreak restrictions, councils are not permitted to meet in person. The date of the next meeting via Zoom will be Tuesday 30 th March at 6pm. Should residents wish to bring issues to the parish council's attention or join an online meeting, please contact the clerk at ipsdenpc@gmail.com . Meanwhile, parish councillors and clerk continue to address issues and carry out council work via email and telephone. Ipsden residents are encouraged to check the village website at www.ipsdenvillage.co.uk regularly for updates and/or join the (data-protected) Village Group Email by contacting the clerk at ipsdenpc@gmail.com .	
	The meeting closed at 19.02pm	

Approved by:

(Chairman)

Date: