

**Draft Minutes of the Ipsden Parish Council meeting held via Zoom due to Covid-19 restrictions
on Tuesday 29 September 2020 at 6pm**

Please check the village website regularly for Covid-19 updates – www.ipsdenvillage.co.uk

A village support group is available to contact at ipsden_support@btinternet.com or 01491 680742

1	<p>Present online: Members: Nick Miller (Chair) – NM, John Jeffery – JJ, Wendy Clark – WC, David Coldwell – DC, Heather Llewellyn - HC Clerk: Amanda McCrea (outgoing Clerk) – AM, Moira Holloway - (incoming Clerk) MH SODC: Cllr Jo Robb (SODC)</p>	Action
2	<p>Apologies: Cllr Lorraine Hillier (SODC)</p>	
3	<p>Minutes of Previous Meeting: The minutes of the previous meeting of 23 July 2020 were approved by council.</p>	
4	<p>OCC Report: Cllr Gray was unavailable to attend the meeting and no report was given.</p> <p>SODC Report: The latest SODC Covid-19 update and report has been circulated and can be viewed on the village website at www.ipsdenvillage.co.uk .</p> <p>Cllr Robb reported that Oxfordshire have launched a six-week consultation on main modifications proposed by the Planning Inspector to the SODC local plan. These can be viewed at southoxon.gov.uk/newlocalplan Residents are encouraged to comment by the closing date of 2 November 2020.</p> <p>Cllr Robb also reported on other matters including Reading Transport Strategy Consultation, changes to town centre planning, the Planning White Paper and Emergency Assistance Grant funding available to help people who are struggling to afford food and provisions as a result of Covid-19.</p>	
5	<p>Matters Arising</p> <p>5.1 A4074: Clerk reported that final grant instalment had been received from SODC. Cllr Jeffery referred to the following issues which are still outstanding:</p> <ol style="list-style-type: none"> 1. The red centre stripe is missing either side of both the Church Lane and The Street turns. Most of this was caused by re-surfacing work, but the failure to replace it has made the junction overtaking situation more dangerous than before. The red centres were offered by OCC as a major safety improvement some years ago. 2. The right turn arrows in the road are missing for A4074 north bound traffic on both The Street turn, and the Church Lane turn. 3. The same arrow is also missing on the turn into Whitehouse Road for south bound traffic. 4. The SLOW marking on the A4074 just south of The Street turn has not been refreshed. <p>Councillors agreed that a letter should be sent to OCC Traffic requesting re-instatement of all former directional and safety road information as a matter of urgency. Chair agreed to draft a letter.</p> <p>5.2 Playground: Cllr Coldwell reported that he had completed the equipment modifications and changes to signage ahead of the re-opening of the playground on 28th August. Cllr Coldwell also reported that the bin had not been emptied. Clerk has chased Biffa regarding this matter.</p> <p>5.3 The Mere: Councillors thanked Cllr Jeffery for undertaking the repair of the vandalised Armistice Oak Sign.</p> <p>5.4 Highway maintenance:</p> <ol style="list-style-type: none"> i. After recent inspection, it appears that the piles of gravel washed down from Berins Hill to the corner at Well Place Road are no longer a significant issue. Councillors agreed that this problem area should be regularly monitored. ii. Councillors discussed the proposal to install a new dog waste bin near the King William Public House. Cllr Coldwell to investigate and liaise with Clerk. <p>Clerk reported that further to SODC’s decision not to subsidise emptying of dog waste bins from April 2020, that Mr Vernon, the Litter-picker has agreed to undertake this service resulting in significant savings to the</p>	NM

<p>iii</p> <p>iv</p> <p>5.5</p>	<p>parish council budget.</p> <p>Councillors thanked Cllr Coldwell for clearing vegetation along the footpath to the bus-stop on the A4074.</p> <p>As ever, residents are encouraged to report highway maintenance issues at https://fixmystreet.oxfordshire.gov.uk/my</p> <p>DMMO at Hailey: Cllr Miller reported that he had attended a meeting between OCC and the affected landowners. IPC have written to OCC in support of landowners' opposition to the possible DMMO. Acknowledgement of the receipt of IPC's letter has been acknowledged by OCC. Thanks have been expressed by the landowners to IPC for their support.</p> <p>Correspondence:</p> <p>Cllr Llewellyn has been contacted by Mr Andrew Darke regarding flooding at the bottom of The Street due to accumulation of silt in ditches. Chair to arrange for ditches identified to be dug out. (item for highway maintenance on next agenda)</p>	<p>DC/MH</p> <p>NM</p>														
<p>6</p> <p>6.1</p>	<p>Finance:</p> <p>Payments for approval: Clerk reported that the following payments had been made since the last meeting:</p> <table border="1" data-bbox="185 730 927 790"> <thead> <tr> <th>Item</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Playground re-opening signage</td> <td>46.68</td> </tr> </tbody> </table> <p>Council members approved payment of the following:</p> <table border="1" data-bbox="185 875 927 1048"> <thead> <tr> <th>Item</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Litter picking – August and September</td> <td>100.00</td> </tr> <tr> <td>Dog bin emptying - September</td> <td>15.00</td> </tr> <tr> <td>Henley Standard – recruitment advertisement</td> <td>50.16</td> </tr> <tr> <td>D Coldwell – Playground and general maintenance</td> <td>129.24</td> </tr> </tbody> </table> <p>The current account balance is £10,352.77 as at 29 September 2020. The deposit account balance is £3,600.81</p> <p>The difficulties of paying suppliers without an online account were discussed further. Cllr Jeffery reported that Barclays offer an online banking facility with dual authorisation, but a new Bank Mandate would be required. Clerk to make preliminary enquiries for Chair to progress as authorised signatory.</p>	Item	£	Playground re-opening signage	46.68	Item	£	Litter picking – August and September	100.00	Dog bin emptying - September	15.00	Henley Standard – recruitment advertisement	50.16	D Coldwell – Playground and general maintenance	129.24	<p>MH/NM</p>
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<p>6.2</p>	<p>Clerk's invoice:</p> <p>Council approved Clerk's services invoice for the period 24 July to 29 September 2020 (10 weeks) - £450, website maintenance for August/September (6 hours) - £90 and office service charge for August/September (2 months) - £40.</p>															
<p>7</p> <p>7.1</p>	<p>Planning:</p> <p>Clerk reported that there are currently no planning applications requiring council's attention.</p> <p>South Oxfordshire Local Plan Consultation:</p> <p>SODC have launched a 6-week consultation on changes proposed by the Planning Inspector. The council discussed the form of its response to the main modifications and agreed that IPC should respond collectively. Comments should be forwarded to Chair by 23 October for submission of a response on behalf of IPC ahead of the deadline on 2 November 2020. southoxon.gov.uk/newlocalplan</p>	<p>NM/JJ/ HL/WC/ DC</p>														
<p>8</p>	<p>Any Other Business:</p> <p>Councillors thanked Amanda McCrae, Parish Council Clerk for her service over the last five years and welcomed Moira Holloway as the new Parish Council Clerk.</p>															
<p>9</p>	<p>Date of next meeting:</p> <p>Due to the Covid-19 outbreak restrictions, councils are not permitted to meet in person. The date of the next meeting via Zoom will be Tuesday 24 November at 6pm.</p> <p>Should residents wish to bring issues to the parish council's attention or join an online meeting, please contact the clerk at ipsdenpc@gmail.com .</p> <p>Meanwhile, parish councillors and clerk continue to address issues and carry out council work other via email.</p>															

	Ipsden residents are encouraged to check the village website at www.ipsdenvillage.co.uk regularly for updates and/or join the (data-protected) Village Group Email by contacting the clerk at ipsdenpc@gmail.com .	

Approved by:

(Chairman)

Date: