

**Ipsden Parish Council**

**Draft Minutes of the Ipsden Parish Council meeting held at Ipsden Memorial Hall  
on Thursday 3 November 2016 at 6.30pm**

1	<p><b>Present:</b> Members: Mr Nick Miller - NM (Chair), Mr John Jeffery - JJ, Mrs Wendy Clark – WC, Mrs Heather Llewellyn (part-time) Clerk: Mrs Amanda McCrea – AM OCC/SODC: Cllr David Nimmo-Smith - DNS</p>	<b>Action</b>
2	<p><b>Apologies:</b> Mrs Heather Llewellyn (part-time)</p>	
3	<p><b>Minutes of Previous Meeting</b> The minutes of the previous meeting of 1 September 2016 were agreed and signed by the Chair.</p>	
4	<p><b>SODC report:</b> Cllr Nimmo-Smith referred the meeting to his District Councillor's October report. One of the main points regarded planning and the councillor explained that there are a great deal of housing applications being considered but not much happening in this parish. JJ asked about applications in Winterbrook, Wallingford and was told that these are merely speculative.</p> <p>Unitary council discussions are ongoing at county level but Cllr Nimmo-Smith reassured the meeting that whatever the outcome, services will continue as before without seeming different at the point of use; it is essentially the 'paymasters' that will change.</p> <p>HL enquired about the Reading third bridge proposal. Cllr Nimmo-Smith was not convinced that this proposal would benefit Oxfordshire as a county and would not subscribe to anything that would increase traffic on the A4074. He reported that traffic patterns within a large area around Reading are being investigated and considered by overlaying the proposed third bridge layout to show the impact on surrounding villages.</p>	
5.1	<p><b>Matters Arising</b></p> <p><b>A4074:</b> IPC councillors discussed the recent speed survey with Cllr Nimmo-Smith. The survey showed that average speeds on both carriageways of the A4074 are within acceptable parameters however, it was pointed out that the real issues are the overtaking at junctions and restricted lines of sight. Council reiterated that the need is for double white lines as well as a speed reduction in order to enable safe pulling out at junctions. Cllr Nimmo-Smith agreed to push for a reduction in speed limit to 50mph as well as double white lines from north of the Church Lane junction to south of The Street junction.</p> <p>The cost to IPC of implementing these measures will be £5000 approx (mainly legal costs) and council agreed to discuss fundraising once OCC have confirmed go-ahead. Cllr Nimmo-Smith also agreed to chase quotes for the installation of white gates on the A4074 verges to warn drivers that they are entering Ipsden village outskirts.</p>	DNS  DNS
5.2	<p><b>Quickset Path:</b> NM reported that there had been email communication regarding the grass cutting of the path which had become overgrown. This has now been resolved by OCC contractors who have completed the work. Signs stating 'For pedestrian use only' have now been delivered and are to be erected asap.</p>	NM
5.3	<p><b>Playground:</b> JJ agreed to discuss the recent playground inspection report and any action required with Mr Hemming.</p>	JJ
5.4	<p><b>Crime Reporting:</b> HL reported that she had been in touch with local PCSO, Sue Harris, who has agreed to attend parish council meetings when possible. HL to inform her of meeting dates.</p>	HL
5.5	<p><b>Passing place maintenance:</b> The proposed work has not yet been carried out due to lack of councillor availability during October. The best way forward was discussed and it was agreed that NM would ask Mr Jackson if he could do the work. JJ will attend to point out sites needing repair.</p> <p>Council also discussed winter road gritting and NM agreed to ask Mr Jackson if he would take delivery of salt and carry out gritting work as necessary. Clerk to order free salt from county as soon as these details have been agreed.</p>	NM, JJ  NM AM

5.6	<p><b>Oxfordshire Together:</b> Clerk reported that she was in the process of obtaining quotes for <i>urban</i> grass-cutting from BGG and had also spoken to Cholsey PC about the possibility of getting together with Cholsey, Moulsoford and, possibly, Crowmarsh for <i>rural</i> grass-cutting. Cholsey parish clerk promised to respond once he has a quote from BGG.</p> <p>Clerk reminded council that the funding available from Oxfordshire Together is £498 for urban grass cutting and £100 for rural grass cutting. IPC plan to join the OT initiative from April 2017.</p>	AM										
5.7	<p><b>Ditch maintenance:</b> NM reported that Mr Vernon has done 20 hours ditch maintenance work and has done an excellent job so far. NM to ask Mr Vernon to regularly check the ditches and to clear the ditch at the dip in Church Lane (Drunken Bottom) which is clogged.</p>											
5.8	<p><b>Correspondence:</b> A request from South and Vale Young Carers for a donation was considered by council who confirmed that IPC's chosen charity is the Royal British Legion. Clerk to respectfully decline this request.</p>											
6	<p><b>Finance:</b></p>											
6.1	<p><b>Payments for approval:</b> Clerk reported the following interim payments during Sept/Oct:</p> <table border="1" data-bbox="185 736 912 900"> <thead> <tr> <th>Item</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Goal posts for recreation ground</td> <td>170.58</td> </tr> <tr> <td>Litter-picking (Jul-Oct)</td> <td>160.00</td> </tr> <tr> <td>Ditch maintenance</td> <td>200.00</td> </tr> <tr> <td>Playground Inspection</td> <td>54.00</td> </tr> </tbody> </table>	Item	£	Goal posts for recreation ground	170.58	Litter-picking (Jul-Oct)	160.00	Ditch maintenance	200.00	Playground Inspection	54.00	
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6.2	<p>Council approved <b>Clerk's salary and expenses</b> for the period 1 Sept to 3 Nov 2016 - £445.</p>											
6.3	<p><b>Internet banking:</b> NM to finalise this facility.</p>	NM										
6.4	<p><b>Audit Report:</b> Clerk reported that the annual return for the year to 31 March 2016 has now been successfully audited and the notice of conclusion of audit has been displayed on the notice board at the village shop for a period of one month from 26 September to 25 October 2016.</p> <p>Clerk also reported that the current account balance is now £3895.48.</p>											
7	<p><b>Planning:</b></p> <p>Clerk reported that there are currently no planning applications seeking approval.</p>											
8	<p><b>Any Other Business:</b></p> <p>None</p>											
9	<p><b>Date of next meeting:</b></p> <p>The next meeting of the Ipsden Parish Council will be held on Thursday 12 January 2017 at 6.30pm in the Ipsden Memorial Hall.</p>											
	<p>The meeting closed at 19:50.</p>											

Approved by:

Date:

(Chairman)