

**Draft Minutes of the Ipsden Parish Council meeting held at Ipsden Memorial Hall
on Tuesday 4 December 2018 at 6.00pm**

1	Present: Members: Mr Nick Miller - NM (Chair), Mr John Jeffery - JJ, Mrs Wendy Clark – WC, Mrs Heather Llewellyn - HC Clerk: Mrs Amanda McCrean - AM Public: Mr David Coldwell - DC, Mrs Sheena Coldwell	Action
2	Apologies: None	
3	Minutes of Previous Meeting The minutes of the previous meeting of 26 September were agreed and signed by the Chair.	
4	<p>SODC Report: NM referred the meeting to Cllr Nimmo-Smith's November report which includes news on the Oxford City Local Plan, the Chief Planner's newsletter, the Government Housing Need Consultation, Neighbourhood Plan updates, Chilterns Countryside Consultation, Fly-tipping, £100,000 to tackle air quality issues, Volunteer Grant Scheme, Thames Valley Police online services, Business Awards, Councillor Grant Funding and the following useful seasonal information:</p> <p>Free parking in December Please help spread the word in your areas that we are providing free car parking for one day a week in SODC car parks in the run-up to Christmas. This helps to support our town centres and local independent traders and finishes on 24 December. We're providing FREE parking in our council-owned car parks on the following days up to 24 December: Didcot – Mondays from 3 December Henley – Tuesdays from 4 December Goring – Saturdays from 1 December Thame – Saturdays from 1 December Wallingford – Thursdays from 6 December</p> <p>Gift donations welcome SODC are collecting Christmas gifts on behalf of two local charities in the reception areas at Milton Park and Cornerstone. Councillors, staff and residents can donate gifts, which will be given to Charity Secret Santa and Sleigh2Give. Both charities will take the gifts and give to vulnerable children and people in Oxford Children's Hospital, hospices and homeless shelters. If you'd like to donate a gift, please bring in by 14 December - items such as toys, books, toiletries, blankets are welcome or anything that you think would make a great gift.</p> <p>Waste and Recycling - Reminder Reporting missed bin collections Some councillors have asked for a reminder on how people should report missed bins. If a resident needs to report a missed bin they should contact Biffa: <ul style="list-style-type: none"> • online by visiting southoxon.gov.uk/missedbina before midnight on the next working day after the collection was due • by calling 03000 610610 before 5 pm on the next working day. Crews will only return to collect a missed bin if it was originally put out before 7 am on the scheduled collection day. There are some occasions when crews can't collect a bin – for example, if the bin was not put out in time. If a resident has put the wrong items in their recycling, or the bin was too heavy or overflowing, then the crew will place a tag on the bin to explain why it wasn't collected and will attempt to collect it on the next scheduled collection. If there are repeat problems at a property or a specific area, Biffa will investigate. If a collection is missed at the same property on a number of occasions, and the issue is not resolved by Biffa, residents should email waste.team@southandvale.gov.uk and we will investigate.</p> <p>Cooking oil recycling We've just introduced a new cooking oil recycling service for residents as part of our food waste collections. After cooking and once it has cooled, any leftover oil can be poured into a plastic bottle no bigger than one litre in size. The bottle and its contents can then be placed into the kerbside food waste caddy, along with other food waste, and put out for the weekly collection. For those who don't want to use a plastic bottle, oil can also be poured straight into the caddy along with other food waste. One litre of cooking oil can generate enough electricity to make 240 cups of tea! The full report can be requested via the parish clerk by emailing ipsdenpc@gmail.com.</p>	
5	<p>Matters Arising</p> <p>5.1 A4074: Clerk reported that OCC have now agreed to reduce traffic management costs significantly for the white gate/speed warning sign project which IPC are spearheading in order to improve safety on the A4074 as it passes the village. Successful grant funding applications, CIL (community infrastructure levy) funding and careful budgeting mean that IPC now has the funds to proceed with this project.</p>	

<p>5.2</p>	<p>Councillors discussed the location of the white gates which will need to be installed just inside Crowmarsh parish land north of Church Lane in order to be effective. It was therefore agreed that the wording on the gates would not refer to the village name as previously intended. Clerk to contact Crowmarsh PC to update them on this decision.</p> <p>Clerk to liaise with OCC Traffic Management Dept to give go-ahead and agree details.</p> <p>Playground: Mr Coldwell (DC) reported that he had accompanied the inspector for the recent inspection and presented reports showing the necessary work to be carried out. DC to submit a quote for completion of the work.</p> <p>NM reported that he had been approached by a resident, Maria Conway, who would like to improve the playground facilities and has offered to get a group together in order to raise funds to do so. NM told her that IPC would have no objection to this and that this would be much appreciated.</p>	<p>AM</p> <p>AM</p> <p>DC</p>																										
<p>5.3</p>	<p>County Councillor's Priority Fund: Clerk referred to the application submitted for CPF grant funding in order to help with purchase of the proposed VAS for the A4074 and confirmed that funds for the first tranche (£1000) have now been received.</p>																											
<p>5.4</p>	<p>District Councillor's Community Grant: The clerk had previously submitted an application seeking a contribution to the purchase of white village gateways on the verges of the A4074. This has now been approved by SODC and the first half of the funding received (£500). The second half will be paid on satisfactory completion of the work.</p> <p>Clerk also reported that a further grant application has been submitted to Cllr Charles Bailey who still has funds to allocate.</p>																											
<p>5.5</p>	<p>Telephone Kiosk: Mr Coldwell has completed his refurbishment work on the telephone kiosk which now looks splendid and is being used for the display of local information. Local businesses and residents are encouraged to make use of this facility. HL agreed to organise an announcement in The Window.</p>	<p>HL</p>																										
<p>5.6</p>	<p>Correspondence: Supernormal event at Braziers Park: IPC have previously made a complaint about the noise emanating from this particular event. Braziers Park have been in touch to say that the Supernormal event organisers wish to book again for August 2019. BP are offering to impose a midnight curfew but IPC councillors feel this is too late and agreed that they would rather the event did not take place at all because the noise and vibration is excessive all weekend, both day and night.</p> <p>Memorial bench for G M Thompson: Mrs Janet Thompson has been in touch to ask for permission to place a bench in memory of her late husband, Mr Mike Thompson, near the war memorial. IPC councillors had no objection to this. Clerk to respond.</p>	<p>AM</p>																										
<p>6</p> <p>6.1</p>	<p>Finance:</p> <p>Payments for approval:</p> <p>Clerk reported that the following payments had been made since the last meeting:</p> <table border="1" data-bbox="185 1503 927 1693"> <thead> <tr> <th>Item</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Litter picking – October 2018</td> <td>40.00</td> </tr> <tr> <td>Telephone kiosk final expenses</td> <td>79.83</td> </tr> <tr> <td>Hedge cutting</td> <td>15.00</td> </tr> <tr> <td>Dog bin emptying</td> <td>65.48</td> </tr> <tr> <td>Remembrance wreath</td> <td>100.00</td> </tr> </tbody> </table> <p>Council approved payment of the following invoices:</p> <table border="1" data-bbox="185 1816 927 2040"> <thead> <tr> <th>Item</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Litter picking – November 2018</td> <td>40.00</td> </tr> <tr> <td>Churchyard grass cutting</td> <td>700.00</td> </tr> <tr> <td>Playground inspection</td> <td>85.20</td> </tr> <tr> <td>Playground maintenance</td> <td>60.00</td> </tr> <tr> <td>Remembrance tree</td> <td>29.00</td> </tr> <tr> <td>Remembrance plaque</td> <td>56.74</td> </tr> </tbody> </table> <p>The current account balance is £7226.37 as at 4 December 2018 and the deposit account balance is £5583.58.</p>	Item	£	Litter picking – October 2018	40.00	Telephone kiosk final expenses	79.83	Hedge cutting	15.00	Dog bin emptying	65.48	Remembrance wreath	100.00	Item	£	Litter picking – November 2018	40.00	Churchyard grass cutting	700.00	Playground inspection	85.20	Playground maintenance	60.00	Remembrance tree	29.00	Remembrance plaque	56.74	
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6.2	Council approved Clerk's invoice for the period 27 September to 4 December (10 weeks) - £450, website maintenance for Oct/Nov 2018 (6 hours) - £90 and office service charge for Oct/Nov 2018 - £40.	
6.3	<p>Budget/Precept: Clerk presented the budget and precept calculation for 2019-20 showing expected total net expenditure of £8977 necessitating a precept of £52.99 per band D household. This is a 3.67% (£1.88) increase on last year's precept and is represented by additional funds being allocated for playground maintenance, emptying of a third dog waste bin and small general maintenance jobs. This increase has been kept small thanks to the cost of the A4074 safety project being covered by successful grant applications, community infrastructure levy (CIL) funding, previous precept payments and parish council reserves. The budget was approved by council and the precept request will be submitted to SODC by 11 January 2019.</p>	AM
7	<p>Planning: Clerk reported that the following applications had been supported by IPC in the interim: P18/S3307FUL – Old Quarry works extension and remodelling of front facade, P18/S3462/HH – 3 Well Place side extension and single story infill to current rear extension.</p> <p>7.ii P18/S3774/HH: Hill Barn, Hailey – proposed extension to rear of house to enlarge existing bedrooms This application was discussed and it was pointed out that, contrary to the planning application notes, the proposed extension cannot be built without the need to remove several large trees. The submitted diagrams also show that the building will extend right up to the border of the neighbouring property causing significant shade to an otherwise sunny part of the neighbouring garden. For these reasons, IPC councillors agreed to submit an objection response to SODC. (HL abstained from the discussion being a neighbour of Hill Barn and will submit her response separately.)</p> <p>7.iii Meeting with Planning Dept: No representatives from SODC's Planning Department were available to attend this meeting as requested. Clerk to arrange a daytime meeting to discuss the need for new housing in the village.</p>	AM
8	<p>Any Other Business: None</p>	
9	<p>Date of next meeting: The next meeting of the Ipsden Parish Council will be held on Tuesday 5 February at 6.00pm in the Ipsden Memorial Hall.</p>	
	The meeting closed at 19:30.	

Approved by:

(Chairman)

Date: