

**Draft Minutes of the Ipsden Parish Council meeting held at Ipsden Memorial Hall  
on Thursday 5 December 2019 at 6pm**

1	<p><b>Present:</b> Members: Mr Nick Miller (Chair) – NM, Mr John Jeffery – JJ, Mrs Wendy Clark – WC, Mr David Coldwell - DC Mrs Amanda McCrea (Clerk) – AM Public: Mrs Sheena Coldwell</p>	<b>Action</b>																
2	<p><b>Apologies:</b> Mrs Heather Llewellyn</p>																	
3	<p><b>Minutes of Previous Meeting</b> The minutes of the previous meeting of 26 September 2019 were agreed and signed by the Chair.</p>																	
4	<p><b>OCC/SODC Report:</b> County and District Councillors were unavailable to attend the meeting.</p>																	
5	<p><b>Matters Arising</b></p> <p>5.1 <b>A4074:</b> Clerk reported that:</p> <ul style="list-style-type: none"> <li>• the solarsign has now been produced and is being stored by Solagen until the required pole has been installed by OCC,</li> <li>• the white gates have now been ordered by OCC and the work is being scheduled for early 2020,</li> <li>• repainting of the word SLOW is scheduled for assessment in 2020,</li> <li>• the request for repainting of the central crosshatching and underlying red strip has been denied by OCC as there is currently no budget available for this expensive work.</li> </ul> <p>It was agreed that £1000 should be transferred from the deposit account to pay for costs for this project which are not covered by grants and previous precept allocations.</p> <p>5.2 <b>Playground:</b> Mr Coldwell reported that he had recently repaired the timber wall and goal posts and that the independent annual inspection had now taken place with no new areas of concern to report.</p> <p>5.3 <b>The Mere:</b> The Armistice Oak is still to be replaced and Mr Jeffery offered to carry this out.</p> <p>5.4 <b>Rights of Way and Verge Cutting:</b> Various issues regarding maintenance of hedgerows and the path to the bus stop at the end of The Street were discussed. These are being addressed individually.</p> <p>As an aside, signage problems on the A4074 and at the crossroads up the hill from the village hall were discussed. Clerk to chase OCC for replacement/repair of the three signs at issue.</p> <p>5.5 <b>Correspondence:</b> A letter has been received from Ipsden PCC giving a status report of improvements being made to the church to which IPC had previously agreed to donate the sum of £1000. Since the work is now underway, members gave go ahead to make this money available. NM to transfer another £1000 from the deposit account (in addition to the £1000 mentioned in 5.1).</p>	<p>NM</p> <p>JJ</p> <p>NM/DC/ AM</p> <p>AM</p> <p>NM</p>																
6	<p><b>Finance:</b></p> <p>6.1 <b>Payments for approval:</b> Clerk reported that the following payments had been made since the last meeting:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Item</th> <th style="text-align: right;">£</th> </tr> </thead> <tbody> <tr> <td>Litter picking – October 2019</td> <td style="text-align: right;">40.00</td> </tr> <tr> <td>Remembrance Wreath</td> <td style="text-align: right;">100.00</td> </tr> <tr> <td>Contribution to installation of white gates and VAS pole on A4074</td> <td style="text-align: right;">6541.58</td> </tr> <tr> <td>Litter picking – November 2019</td> <td style="text-align: right;">40.00</td> </tr> <tr> <td>Playground maintenance</td> <td style="text-align: right;">67.32</td> </tr> </tbody> </table> <p>Council members approved payment of the following invoices:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Item</th> <th style="text-align: right;">£</th> </tr> </thead> <tbody> <tr> <td>Churchyard grass cutting</td> <td style="text-align: right;">800.00</td> </tr> </tbody> </table> <p>The current account balance is £8434 as at 5 December 2019. The deposit account balance is £5594.73.</p>	Item	£	Litter picking – October 2019	40.00	Remembrance Wreath	100.00	Contribution to installation of white gates and VAS pole on A4074	6541.58	Litter picking – November 2019	40.00	Playground maintenance	67.32	Item	£	Churchyard grass cutting	800.00	
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6.2	<p><b>Clerk's invoice:</b> Council approved Clerk's services invoice for the period 27 September to 22 November (8 weeks) - £360, website maintenance for Oct/Nov 2019 (6 hours) - £90 and office service charge for Oct/Nov 2019 (2 months) - £40.</p>																	
6.3	<p><b>VAT rebate:</b> Clerk reported that refunded VAT for 2018-19 has amounted to £364.17.</p>																	

6.4	<p><b>Budget/Precept:</b>  Clerk presented the budget and precept calculation for 2020-21 showing expected total net expenditure of £9017 necessitating a precept of £52.98 per band D household and was pleased to report that this is the same as last year.  The budget was approved by council and the precept request will be submitted to SODC.</p>	
7	<p><b>Planning:</b></p> <p>7.1 Planning Decision:  P19/S2977/HH – 1 Forest Row - Demolition of an existing flat roof single-storey side extension and erection of a two-storey extension, a single-storey garden room, and a single-storey rear porch – IPC no objection – SODC approved.</p> <p>7.2 Planning Application:  P19/S4228/FUL: Poors Farm – proposal to construct a steel framed agricultural building was considered and no objection was raised. Clerk to submit to SODC.</p> <p>7.3 Clerk reported that details of development work at Larkstoke Farm and Hill Barn is available to view on the SODC website.</p>	AM
8	<p><b>Any Other Business:</b> None</p>	
9	<p><b>Date of next meeting:</b>  The next meeting of the Ipsden Parish Council will be held on Wednesday 29 January at 6.30pm in the Ipsden Memorial Hall.</p>	
	<p>The meeting closed at 18:59</p>	

Approved by:

(Chairman)

Date: