

**Draft Minutes of the Ipsden Parish Council meeting held at Ipsden Memorial Hall  
on Tuesday 5 February at 6.00pm**

1	<p><b>Present:</b> Members: Mr John Jeffery – JJ (Acting Chair), Mrs Wendy Clark – WC, Mrs Heather Llewellyn - HL Clerk: Mrs Amanda McCrea - AM Public: Mr David Coldwell - DC, Mrs Sheena Coldwell</p>	<b>Action</b>						
2	<p><b>Apologies:</b> Mr Nick Miller</p>							
3	<p><b>Minutes of Previous Meeting</b> The minutes of the previous meeting of 4 December 2018 were agreed and signed by the Acting Chair.</p>							
4	<p><b>OCC/SODC Report:</b> The County and District Councillors were not available to attend the meeting to give their reports.</p>							
5	<p><b>Matters Arising</b></p>							
5.1	<p><b>A4074:</b> Clerk reported that Crowmarsh PC have agreed to the installation of white gates on the north side of Church Lane on the condition that no village name is included in the sign legend. IPC council members discussed and agreed that their preferred legend would read: 'Slow – Hazardous Junctions' Clerk to submit to OCC Traffic Management.</p> <p>Clerk also reported that there is the possibility of a 7.5% discount on the price of the solarsign if ordered before 31 March 2019. This would bring the total cost of the project down by £450 to £10,072 excl. VAT.</p> <p>Clerk to liaise with OCC Traffic Management in order to proceed with the project asap.</p>	AM						
5.2	<p><b>Playground:</b> JJ reported that he and the clerk had met with Mr Coldwell to discuss necessary work to the play equipment in light of the recent inspection. It was agreed that overhanging beams would be removed and that a short fence would be installed at the base of the climbing element of the unit to give protection from children using the swings.</p> <p>Mr Coldwell was thanked for his work in producing a comprehensive risk assessment in order to help with decision-making regarding the play equipment.</p>	DC						
5.3	<p><b>County Councillor's Priority Fund:</b> Clerk referred to the application submitted for CPF grant funding in order to help with purchase of the proposed VAS for the A4074 and reminded members that the promised second tranche (£1000) would be forthcoming during the 2019-20 financial year.</p>	OCC						
5.4	<p><b>District Councillor's Community Grant:</b> Clerk referred to the application seeking a contribution to the purchase of white gates for the A4074 and reminded IPC members that the first half of the funding had been received and that the second half would be paid on completion of the work.</p> <p>Clerk also reported that a further grant application submitted to Cllr Charles Bailey was still awaiting a decision.</p>	SODC SODC						
5.5	<p><b>Telephone Kiosk:</b> HL reported that she had placed an announcement in the December issue of The Window to encourage use of the kiosk as a local information point.</p>							
5.6	<p><b>Correspondence:</b> None</p>							
6	<p><b>Finance:</b></p>							
6.1	<p><b>Payments for approval:</b></p> <p>Clerk reported that the following payments had been made since the last meeting:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Item</th> <th style="text-align: right;">£</th> </tr> </thead> <tbody> <tr> <td>Litter picking – December 2018</td> <td style="text-align: right;">40.00</td> </tr> <tr> <td>Playground mowing</td> <td style="text-align: right;">125.00</td> </tr> </tbody> </table>	Item	£	Litter picking – December 2018	40.00	Playground mowing	125.00	
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	<p>Council members approved payment of the following invoices:</p> <table border="1"> <thead> <tr> <th>Item</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Litter picking – January 2019</td> <td>40.00</td> </tr> <tr> <td>Defibrillator battery</td> <td>324.00</td> </tr> <tr> <td>Website hosting renewal</td> <td>71.94</td> </tr> <tr> <td>Dog bin emptying – Oct to Dec 2018</td> <td>65.48</td> </tr> </tbody> </table> <p>The current account balance is £6024.95 as at 5 February 2019 and the deposit account balance is £5583.58.</p>	Item	£	Litter picking – January 2019	40.00	Defibrillator battery	324.00	Website hosting renewal	71.94	Dog bin emptying – Oct to Dec 2018	65.48	
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6.2	Council approved <b>Clerk's invoice</b> for the period 5 December 2018 to 5 February 2019 (9 weeks) - £405, website maintenance for Dec 2018/Jan 2019 (6 hours) - £90 and office service charge for Dec 2018/Jan 2019 - £40.											
7	<p><b>Planning:</b></p> <p>7.i Clerk reported that SODC had approved the following planning applications:</p> <p><b>P18/S3462/HH</b> – 3 Well Place side extension and single story infill to current rear extension</p> <p><b>P18/S3774/HH:</b> Hill Barn, Hailey – proposed extension to rear of house to enlarge existing bedrooms.</p> <p>7.ii <b>P19/SOO32/AG:</b> Clerk reported that an application has been submitted to SODC for installation of a steel framed portal agricultural building at Larkstoke Barn, Church Lane. SODC are required to decide whether this application falls within permitted development rights for agricultural holdings and if not, will ask the applicant to submit an application for planning permission.</p>											
8	<p><b>Any Other Business:</b></p> <p>The state of the ditch at Drunken Bottom, Church Lane was discussed and it was agreed that JJ would arrange to have it dug out.</p>	JJ										
9	<p><b>Date of next meeting:</b></p> <p>The next meeting of the Ipsden Parish Council will be held on Tuesday 19 March at 6.00pm in the Ipsden Memorial Hall.</p>											
	The meeting closed at 18:45											

Approved by:

(Chairman)

Date: