

**Draft Minutes of the Ipsden Parish Council meeting held at Ipsden Memorial Hall
on Thursday 8 February at 6.00pm**

		Action
1	<p>Present: Members: Mr Nick Miller - NM (Chair), Mr John Jeffery - JJ, Mrs Wendy Clark – WC, Mrs Heather Llewellyn - HL Clerk: Mrs Amanda McCrea – AM SODC: Cllr David Nimmo-Smith – DNS Public: Mr David Coldwell – DC, and Mrs Sheena Coldwell</p>	
2	<p>Apologies: None</p>	
3	<p>Minutes of Previous Meeting The minutes of the previous meeting of 6 December 2017 were agreed and signed by the Chair.</p>	
4	<p>SODC report: DNS reported that SODC are currently finalising their budget for 2018-19. It has become apparent that, in common with other councils nationwide, it will not be possible to keep council tax frozen as in previous years. Consequently, SODC expect to have to impose an increase of 4.5%. With regard to SODC’s plans to move back to their offices in Crowmarsh, this is scheduled to be completed by 2021.</p>	
5	<p>Matters Arising</p> <p>5.1 A4074: Clerk reported that she had not yet heard back from OCC concerning IPC’s request to install a solar-powered, speed warning sign on the southbound A4074 and agreed to chase this up.</p> <p>5.2 Playground: It was agreed to carry out non-urgent maintenance work and purchase a new picnic table in the spring when the weather is better.</p> <p>5.3 Passing place maintenance: NM confirmed that Mr Jackson has scheduled to carry out required repairs in Church Lane and Well Place Road. HL reported that the potholes beyond the pub have not yet been repaired by OCC. Clerk to chase.</p> <p>5.4 Oxfordshire Together: Clerk reported that a cheque has now been received from OCC amounting to £498.36 for grass verge cutting. NM to pay in cheque.</p> <p>5.5 District Councillor’s Community Grant: DNS explained that applications for this grant will open again in June/July. The minimum grant available is £500 and is for capital funding only, not maintenance, so could, for example, be used for the installation of white gates on the verges of the A4074.</p> <p>5.6 Telephone Box: HL has now cleaned the phone box and WC has put up a poster indicating the location of the defibrillator at the village hall. Mr Coldwell kindly offered to paint the phone box and this proposal was gratefully accepted by IPC members. Mr Coldwell will source the correct paint and invoice the clerk.</p> <p>5.7 Website: JJ suggested that a Profiles page showing a photo and short biography of each council member might be a good idea in order to make the website more user-friendly. Councillors agreed to consider this proposal for the next meeting.</p> <p>5.8 Correspondence: Clerk referred the meeting to a thank-you letter from Elaine Allen, PCC Treasurer, expressing thanks for IPC’s recent contribution of £800 to the churchyard grass cutting. NM referred the meeting to a letter of thanks from Susie Williams for IPC’s contribution of £100 for the purchase of a poppy wreath for the war memorial.</p>	<p>AM</p> <p>AM</p> <p>NM</p> <p>DC</p> <p>IPC</p>
6	<p>Finance:</p> <p>6.1 Payments for approval: Clerk reported that the following payments had been made since the last meeting:</p>	

	<table border="1"> <thead> <tr> <th>Item</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Litter picking – December 2017</td> <td>40.00</td> </tr> <tr> <td>Churchyard grass cutting</td> <td>800.00</td> </tr> <tr> <td>VAT on OCC speed survey</td> <td>20.00</td> </tr> </tbody> </table> <p>Council approved payment of the following invoices:</p> <table border="1"> <thead> <tr> <th>Item</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Dog bin emptying</td> <td>50.23</td> </tr> <tr> <td>Website hosting package</td> <td>71.94</td> </tr> </tbody> </table> <p>The current account balance is £3630.89 as at 8 February 2018 and the deposit account balance is £5575.24.</p>	Item	£	Litter picking – December 2017	40.00	Churchyard grass cutting	800.00	VAT on OCC speed survey	20.00	Item	£	Dog bin emptying	50.23	Website hosting package	71.94	
Item	£															
Litter picking – December 2017	40.00															
Churchyard grass cutting	800.00															
VAT on OCC speed survey	20.00															
Item	£															
Dog bin emptying	50.23															
Website hosting package	71.94															
6.2	Council approved Clerk's invoice for the period 6 December 2017 to 7 February 2018 (9 weeks) - £405, website maintenance (6 hours) - £90 and office service charge for Dec 2017/Jan 2018 - £40.															
7	<p>Planning:</p> <p>P17/S4059/HH: Nickleby, Crabtree Corner – Demolition of conservatory and erection of new single storey extension to rear. Clerk reported that this has now been approved by SODC.</p> <p>P17/S4444/AG: Installation of steel portal framed grain storage building at Poors Farm – IPC 'no objection' submitted online 9/1/18. SODC have notified that no application for formal planning permission is required.</p> <p>P18/S0077/O: Land between 6&7 The Street – Erection of single dwelling. IPC members had no objection to this application. Clerk submitted online 23/1/8.</p> <p>P18/S0319/HH: Longways, Fir Close – Erection of orangery. IPC members had no objection to this application. Clerk to submit by 23/2/18.</p>	AM														
8	Any Other Business: It was discussed that the problem of dog-fouling has increased over the years since the advent of professional dog walkers and that there seems to be a particular need for another dog bin at the start of the lane just past the pub. Clerk to investigate cost.	AM														
9	Date of next meeting: The next meeting of the Ipsden Parish Council will be held on Thursday 5 April 2018 at 6.00pm in the Ipsden Memorial Hall.															
	The meeting closed at 18:52.															

Approved by:

Date:

(Chairman)