

MINUTES of the Annual Parish Council meeting Thursday 30th April 2026 at 6.30pm, Ipsden Village Hall.

PC MEMBERS.

Cllr. Mr. N. Miller NM - Chair
Cllr. Mr. D. Coldwell DC - Vice-Chair
Cllr. Mr. J. Jeffery JJ
Cllr Mrs D. Beaumont DB

Parish Clerk – Sinead Archer

Meeting started: 18:30

Members of Public: 0

1.To elect Chairman

DC proposed Nick Miller and DB seconded.

Resolved: Nick Miller accepted and signed the acceptance of office.

2. To elect the Vice – Chair

DC proposed Dilys Beaumont as vice chair, JJ seconded.

Resolved: Dilys Beaumont accepted.

3.To receive apologies for absence.

Cllr Mr R Moberly RM sent his apologies – unanimously approved

4. Public Forum - Opportunity for members of the public to address the Council, with the permission of the Chairman.

None present.

5. To Approve Minutes – of Parish Council meeting 12th February 2026
- of Annual Parish Council Meeting 13th May 2025

Resolved: Unanimously approved

6. Governance Ipsden PC Policies – review up to date policies and adopt

- Standing Orders
- Financial Regulations
- Risk Assessment
- Data Protection policy
- IT policy

Resolved: Standing Orders, Financial Regulations, Risk Assessment and Data Protection unanimously approved and adopted. The IT Policy not adopted

7. Approve payments 12th Feb to 30th Apr

Transaction Date	Transaction Description	Debit Amount
28/04/2026	Clerks Wages	329.33
28/04/2026	Litter Pick	111.15

20/04/2026	SERVICE CHARGES REF : 481060889	4.25
07/04/2026	IPSDEN VILLAGE HALL	275
07/04/2026	IPSDEN VILLAGE HALL	144
07/04/2026	RIALTAS BUSINESS	252
30/03/2026	Clerks wages	329.33
30/03/2026	Litter Pick	111.15
24/03/2026	K S MCCREA Website	90
19/03/2026	Forest Row Handyman	105.83
17/03/2026	SERVICE CHARGES	4.25
06/03/2026	WICKSTEED LEISURE	246
06/03/2026	OALC	228
02/03/2026	Clerks Wages	329.33
02/03/2026	Litter Pick	111.15
17/02/2026	SERVICE CHARGES REF : 476101637	4.25

Resolved: Unanimously approved

Receipts

Transaction Date	Transaction Description	Credit Amount
08/04/2026	PRECEPT RECEIVED.	5139.5

Resolved: Noted

- Review and sign Annual Governance and Accountability Return (AGAR)

Resolved: Unanimously approved, AGAR was reviewed and signed.

- Agree dates of public rights
Clerk suggested the dates 3rd June to 14th July, which includes the mandatory days in July.

Resolved: Unanimously approved

- Year end accounts

Year end Bank Reconciliation and cashbook provided to Cllrs.

Resolved: These were reviewed and Unanimously approved as an accurate state of the accounts in line with the Accounting statements (AGAR) above.

8. Planning Inspectorate Reference ROW/3343763 correspondence re bridleway 31

The Public Inquiry commenced on 20th April and was adjourned after 3 days to be reconvened online on 11th June.

Resolved: Noted – IPC noted that they feel it is a ludicrous waste of public purse which could be better spent on public services.

9. Update on correspondence with OCC Highways and Thames Travel regarding the northbound bus stop on the A4074 near the junction with The Street.

Resolved: No update has been received by the clerk. Item kept on the agenda to be discussed when updates arrive.

10. Playground update

- Early days Nursery request to install new equipment

Resolved: Chair followed up, but no response was received.

Action Chair to follow up again - noted

11. Drainage of The Street

Resolved: No update received. Suggested that Ipsden PC to look at regrading the ditch within an approved budget of £200. **Action NM**

12. Grass Verge Cutting

DC met with Tactical Facilities Management (TFM) on 25th February 2026 and confirmed with them that following a performance review Ipsden Parish Council is pleased to continue with them through the 2026 cutting season. The following was discussed /agreed:-

The 2025 cutting season second cut did not take place and is therefore deleted.

Where road verges are alongside open farmland or woodland with no hedge /boundary fence, then a single pass cut width from the road side is acceptable to Ipsden Parish Council.

Where road verges are bounded by a hedge or fence the full grass verge width will be cut from the road side to the hedge /fence.

The grass verge cutting equipment to be used will be a John Deere 1565 rotary mower which has a cutting width of 1.5m and a Stihl FS240 strimmer.

The contract will roll on for the 2027 cutting season subject to satisfactory performance.

Following management changes at TFM new points of contact were confirmed which have been notified to our Clerk.

Our Clerk and DC were confirmed as the Ipsden PC points of contact.

Resolved: Unanimously approved and noted.

13. Matters arising – matters for discussion that have arisen after this Agenda issued

Broken stone bench on the Mere - A matter raised by a parishioner. Ipsden PC to repair.

Action DC and JJ

Resolved: Noted and update to be received at the next meeting.

14. Date of next meeting

25th June 18:30

Meeting Closed: 19.42