

IPSDEN PARISH COUNCIL

MINUTES of the Parish Council (PC) meeting Thursday 4th December 2025 at 6.30pm, Ipsden Village Hall.

PC MEMBERS.

Cllr. Mr. D. Coldwell DC - Vice-Chair
Cllr Mr R Moberly RM
Cllr. Mr. J. Jeffery JJ
Cllr Mrs D Beaumont DB

Parish Clerk – Sinead Archer

Meeting started: 18:30

Members of Public: 1

1. To receive apologies for absence.

Cllr. Mr. N. Miller NM - Sent his apologies

Resolved: Unanimously approved

2. To receive declarations of interest.

None

3. Public Forum - Opportunity for members of the public to address the Council, with the permission of the Vice- Chair.

Member of public came to discuss her correspondence to the Parish Council regarding difficulties and safety concerns in use of the northbound bus stop on the A4074 near the junction with The Street. There are times when the bus has not stopped and others when it has stopped past the bus stop when the only means to gain access is to squeeze along the bus side on a narrow strip of road pavement as it is impossible to walk on the uncut grass verge.

Resolved: The Parish Council to correspond with both OCC Highways and Thames Travel in support of addressing the concerns. **Action:** Clerk to draft for Parish Council approval.

4. To Approve Minutes – of Parish Council meeting 23rd September

Resolved: Unanimously approved

5. Finance

• **To approve Payment's list 17th September – 1st December**

29/09/2025	Salary	£329.33
29/09/2025	Litter Pick	£111.15
09/10/2025	Website	£90.00
09/10/2025	Playground	£84.94
16/10/2025	OALC -training	£66.00
20/10/2025	Service charge bank	£4.25
28/10/2025	Salary	£329.33
28/10/2025	Litter Pick	£111.15
18/11/2025	Service charge bank	£4.25
21/11/2025	Playground	£48.83
21/11/2025	Poppy Appeal donation	£120
28/11/2025	Salary	£329.33
28/11/2025	Litter Pick	£111.15

Resolved: Unanimously approved

• **To note any receipts in the same time period.**

None

- **Budget and Precept setting**
To approve the budget and precept for 2026/2027 financial year.

Resolved: The budget resulting in a precept of £10,279 was unanimously approved
Precept form completed and signed by DC. Clerk to send to SODC.

6. Planning

P25/S3666/LB - Like-for-like replacement of historic roof slates & associated lead flashing & roof hatch, with appropriate breathable membrane. Inspection and like for like patch repair of associated lead gutter Braziers Park College Ipsden OX10 6AN

Resolved: Unanimously resolve to make no comment

7. Planning Inspectorate Reference ROW/3343763 correspondence re bridleway 31

All communication received is still being forwarded to Ipsden Parish Councillors– no action required at this time.

Noted

8. Playground update

- Early Days Nursery request to install new equipment

The matter is being looked at together with Early Days Nursery to see what can be put forward for grant aid support.

The Wicksteed annual inspection has been ordered and will take place early next year. In terms of matter arising from monthly inspections requiring attention, the only outstanding matter is:-

:- Replace or repair the older picnic bench.

9. Drainage of The Street

Further to OCC Highways 9 July 2025 site visit OCC Highways has been advised of the location of grips that have in the past been maintained to reduce/prevent flooding of the roads, including on The Street, and have asked for their assistance in carrying out the routine maintenance of them. A response is awaited.

10. Neighbourhood plan

To be put on hold.

11. Grass Verge Cutting

As reported at the last meeting the first grass verge cut of all verges took place in early July as per the contract requirement. The second cut on a few selected roads is overdue. Carrying out of the second cut will be raised with the contractor. **Action:** DC

A variation for next year to the verges in the first and second has been developed with the aim of providing protection to flora and fauna and to provide an element of traffic calming. This has yet to be discussed with the verge cutting contractor. **Action:** DC

12. To Discuss the correspondence received and next steps on the bus stop.

Discussed in item 3 - Public Forum

13. Matters arising – matters for discussion that have arisen after this Agenda issued

- **Request from the Litter Picker for equipment**
IPC received a request from the Litter Picker for equipment

Resolved: Clerk to issue a holding response while the matter is considered

- **To approve and sign the letter of engagement from the Internal Auditor**
Resolved: Unanimously approved and signed by DC

14. Date of next meeting

12th February 2026

Meeting closed: 19:52