

IPSDEN PARISH COUNCIL

MINUTES of the Parish Council (PC) meeting Tuesday 23rd September 2025 at 6.30pm, Ipsden Village Hall.

PC MEMBERS.

Cllr. Mr. N. Miller NM - Chair
Cllr. Mr. D. Coldwell DC - Vice-Chair
Cllr Mr R Moberly RM
Cllr. Mr. J. Jeffery JJ
Cllr Mrs D Beaumont DB

Parish Clerk – Sinead Archer

Meeting started: 18:31

Members of Public: 1

1. To receive apologies for absence.

None

2. To receive declarations of interest.

NM has planning applications in his own name and will abstain from voting.

3. Public Forum - An opportunity for members of the public to address the Council, with the permission of the Chairman.

Member of Public: A volunteer from the Chiltern Society introduced efforts to monitor and maintain footpaths, seeking better communication with landowners for effective clearing, with NM offering assistance in identifying landowners.

This meeting is an opportunity to introduce themselves to the PC and open a dialogue for better working between the Society and the PC. Whilst the majority of footpaths in Ipsden are regularly maintained there are some instances where the Society helps to clear footpaths using hand tools, however sometimes clearance requires machines which needs landowner's permission.

4. To Approve Minutes – of Parish Council meeting 10th June 2025.

Resolved: Unanimously approved and signed by the Chair.

5. Finance

• **To approve Payments list 10th June - 17th September**

17/06/2025	Lloyds service charge	£4.25
26/06/2025	S Coldwell Playground inspections and tree protection	£57.82
15/07/2025	Litter Pick expenses	£10.00
15/07/2025	J Jeffery website expenses	£40.79
21/07/2025	Lloyds service charge	£4.25
28/07/2025	Wages	£329.33
28/07/2025	Litter Pick	£111.15
04/08/2025	Website	£90.00
04/08/2025	S Coldwell defib expense	£221.47
04/08/2025	Internal Audit	£200
18/08/2025	Mowing	£516
19/08/2025	Lloyds service charge	£4.25
28/08/2025	Wages	£329.33
28/08/2025	Litter Pick	£111.15
04/09/2025	Insurance	£475.1
RECIEPTS		
29/07/2025	SODC mowing grant	£598.36
05/09/2025	SODC Precept	£4952.50

Resolved: Unanimously approved

- **Internal Auditor 25/26 engagement letter**

To sign and approve the appointment of the internal auditor for 25/26.

Resolved: Unanimously approved to defer to the next meeting

6. Planning

P25/S2172/LB, for development work at the following location: Garsons Farmhouse Ipsden Oxfordshire -
Repair to front bowing gable

Resolved: NM abstained, Cllrs JJ, RM, DB and DC approved to submit no objection

P25/S2805/DIS, for development work at the following location: Larkstoke Farmhouse Church Lane Ipsden –
discharge of conditions 4&6 landscaping and biodiversity

Resolved: Unanimously approved to submit nothing

7. Planning Inspectorate Reference ROW/3343763 correspondence re bridleway 31

The Clerk sent all relevant correspondence to the PC Councillors as and when the information was supplied.
A new appeal date is awaited.

Resolved: Unanimously approved to advise the member of public who emailed in. NM will do this.

8. Playground update

There are three matters arising from the monthly inspections requiring attention:-

- :- paint metal fixings on multi-play unit
- :- re-fix rope ladder on multi-play unit
- :- replace or repair the older picnic bench

All of which are in hand.

Early Days Nursery request to install new equipment

Early Days Nursery has approached the PC for support in the installation of new playground equipment for which they would contribute financially. PC has nothing in its budget for expenditure on new equipment and would have to seek grant support.

Resolved: Unanimously approved for DC to respond to Early Days Nursery to progress the matter.

9. Drainage of The Street

Covered in the OCC highways visit - see item 12.

10. Neighbourhood Plan

Clerk to pursue a contact who has extensive experience in Neighbourhood Plans to arrange a potential talk /meeting with IPC.

Resolved: moved to the next meeting.

11. Grass Verge Cutting

First cut was made in July, and the second cut will take place after 30th September.

The contractor has offered additional services which are already covered.

Resolved: Unanimously approved. Clerk to advise the contractor that the additional services are already covered.

12.

13. OCC Highways Site Visit

The visit took place on 9 July 2025 when the OCC representative was taken around roads in the parish and the following matters requiring attention were pointed out:- (a) flooding on Church Lane and The Street, (b) poor condition of the road surface on Church Lane, Berins Hill and Garsons Lane.

PC said that they would advise OCC of the location of drainage grips that had in the past been maintained to reduce /prevent flooding of the roads.

Action:- DC, JJ, RM

Resolved: Noted.

14. Funding for Footpath kissing gates

The Chiltern Society-has limited funds available to help with the repair /replacement of footpath-kissing gates. The Society has identified a number of kissing gate in Ipsden Parish in need of replacement /repair.

Resolved: Unanimously approved for the clerk to respond to say that the PC does not have the budget to fund replacement but welcomes a discussion on repairs and will look to see if a contribution towards it in the new financial year can be made.

15. Matters arising – matters for discussion that have arisen after this Agenda issued

Payment of £55 for Cllr RM to attend an OALC Finance Training Day.

Resolved: Unanimously approved

16. Date of next meeting Thursday 4th December 18:30

Meeting closed: 19:57